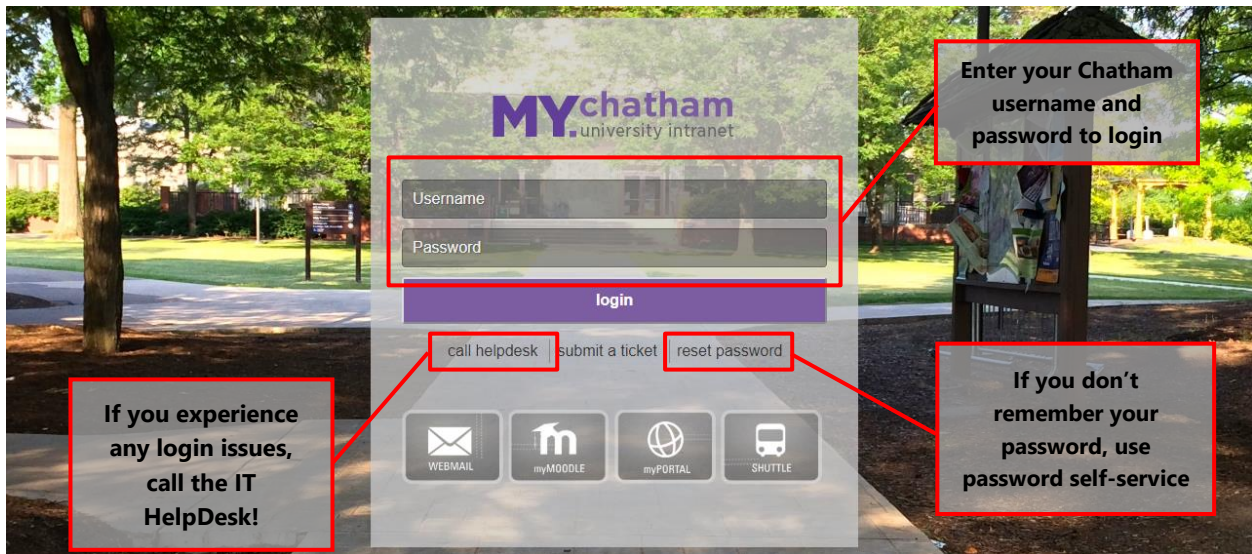


Instructions: Use this guide to complete your online housing application. You will need your Chatham username (the first part of your Chatham email address) and your password to login and complete an application. **If you experience difficulties with you Chatham email or password, you should contact Information Technology Services via the IT Help Desk at S.HelpDesk@Chatham.edu or 412-365-1112.**

Prior to Applying: Before you can apply for housing, you should access [myChatham](https://my.chatham.edu/) using your username and password. The first time you login, you will set up [Multifactor Authenticator](#). This is a required feature that enables you to access email and myChatham services from off-campus. If you encounter any issues logging in to myChatham, contact the IT HelpDesk at 412-365-1112 or services@chatham.edu.

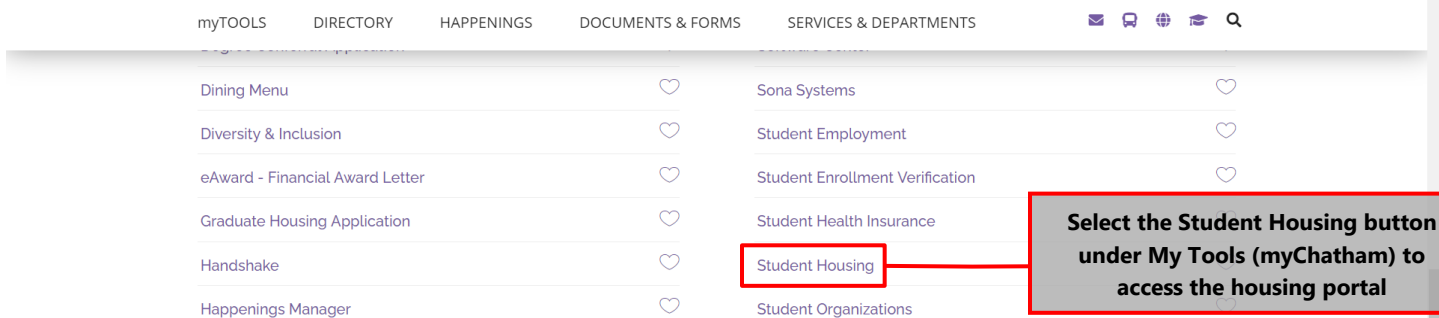
STEP 1: Login to [myChatham](https://my.chatham.edu/) (<https://my.chatham.edu/>) using your Chatham username and password.



STEP 2: Click on My Tools in the upper left of the navigation bar.



STEP 3: Select the **STUDENT HOUSING** button to proceed to the housing portal



STEP 4: When redirected to the "Homepage" page, click the Please visit the University login page to login link.

The screenshot shows the Chatham University homepage. At the top, the text "chatham UNIVERSITY" is displayed. Below this is a navigation bar with links for "Home", "Register", and "Update Credentials". A red box highlights the "Login" link in the navigation bar, with a callout box pointing to it that says "Select this link to login to the online housing portal". Below the navigation bar is a section titled "RESIDENCE LIFE *Our Mission*". The text in this section reads: "In partnership with resident students, the Office of Residence Life fosters a safe living-learning environment that compliments and enhances an equitable student experience. Through on-campus living, we empower residents to navigate their journey and overcome challenges. We promote opportunities for meaningful interactions, relationship-building, and community engagement."

STEP 5: You will then proceed to the login page prompting you to use your Chatham email address (i.e. Carson.Cougar@chatham.edu) and your Chatham email password to login.

The screenshot shows the Chatham University login page. At the top, the text "chatham UNIVERSITY" is displayed. Below this is a navigation bar with links for "Home", "Register", and "Update Credentials". The main heading is "Login" with the instruction "Please enter your login details below." There are two input fields: "Username:" and "Password:". A red box highlights both input fields, with a callout box pointing to them that says "Enter Chatham email address (i.e. Carson.Cougar@chatham.edu) and password." Below the input fields is a checkbox labeled "Remember Login for 1 day(s)". There are two links: "Forgotten password" and "Register here". A red box highlights the "Login" button, with a callout box pointing to it that says "Click 'sign in' to enter portal and begin your application".

STEP 6: On the "Welcome" page, click **APPLICATION** under the navigation bar.

The screenshot shows the Chatham University "Welcome" page. At the top, the text "chatham UNIVERSITY" is displayed. Below this is a navigation bar with links for "Home", "Application", "Update Credentials", and "Log Out". A red box highlights the "Application" link in the navigation bar, with a callout box pointing to it that says "Select APPLICATION to begin". Below the navigation bar, the text reads: "Hi .Devin .Fabian! Welcome to the Chatham University Housing Portal! Please click on the Application tab above to submit your Housing Application. Living on campus is convenient and enjoyable. Chatham University offers on-campus housing to students on both our Shadyside and Eden Hall Campuses. If you have any questions or encounter any issues with the application, please contact the Office of Residence Life at reslife@chatham.edu." Below this text is a section titled "RESIDENCE LIFE *Our Mission*". The text in this section reads: "In partnership with resident students, the Office of Residence Life fosters a safe living-learning environment that compliments and enhances an equitable student experience. Through on-campus living, we empower residents to navigate their journey and overcome challenges. We promote opportunities for meaningful interactions, relationship-building, and community engagement."

STEP 7: On the "Term Selector" page, click the **APPLY** button and begin and complete the remaining steps.

Term Selector

The application for the 2024–2025 academic year opens on March 1, 2024. If you have any questions or extenuating circumstances, email reslife@chatham.edu.

If you have any questions or concerns, please contact the following offices:

Student Housing & Residence Life:

Shadyside Campus - reslife@chatham.edu or 412-365-1518

Eden Hall Campus - reslifeeden@chatham.edu or 412-365-1172

Meal Plans, Dining, & Food Services:

Parkhurst Dining - parkhurst@chatham.edu or 412-365-1506

Find the correct term that you are applying for and click this button to open an application.

Academic Year 2024–2025

Select Academic Year 2024–2025 to apply for next year

If applying for housing for student housing for the 2024–2025 academic year press the purple Continue button.

Applying for the Spring 2024 term or Summer 2024? Please email reslife@chatham.edu for further guidance.

Apply

STEP 8: Complete your online housing application by following the system prompts. Please click **SAVE & CONTINUE** for each page to save progress.

Section 1 – Welcome

Home Application Update Credentials Log Out

- Welcome!
- Contact Information
- Missing Persons & Emergency Contact
- PayPal

Welcome to Campus Housing!

The Office of Residence Life supports the mission of the University through a student-centered dedication to student learning and education. Living on campus is convenient and enjoyable. In fact, over two-thirds of undergraduate students choose to do so!

The Office of Residence Life is a unit with the Division of Student Affairs. Our mission is...

In partnership with student residents, the Office of Residence Life fosters a safe living-learning environment that complements and enhances an equitable student experience. Through on-campus living, we empower residents to navigate their journey and overcome challenges. We promote opportunities for meaningful interactions, relationship-building, and community engagement.

Section 2 - Contact Information & Personal Details

Home Application Update Credentials Log Out

- ✓ Welcome!
- Contact Information
- Missing Persons & Emergency Contact
- PayPal

Personal Details

Please review and verify that all of your personal details below are correct. The information below is based on what you submitted when you applied to Chatham University. If the information is incorrect you should login to MyPortal at myportal.chatham.edu using your Chatham email address and password to make the corrections or change on here if applicable. Changes made to your contact details in MyPortal will be updated in your housing application within 24 to 48 hours.

Section 3 - Missing Persons & Emergency Contact

Home Application Update Credentials Log Out

- ✔ Welcome!
- ✔ Contact Information
- Missing Persons & Emergency Contact
- PayPal

Missing Persons & Emergency Contact

List the contact information for an emergency contact and an individual that Chatham University can contact if you were unaccounted for while at Chatham. The emergency contact and missing persons contact do not need to be the same individual.

Emergency Contact

List the name and contact information for an emergency contact. This is an individual that Chatham University can contact in the event of an emergency.

Contact Affirmed Name (i.e. Carson Cougar, etc.)

 ⓘ

Section 4 - Housing Deposit

Home Application Update Credentials

Shopping Cart Checkout

Item Description	Total Tax (\$)	Total Amount (\$)
Deposit Fee	\$0.00	\$150.00
Total:	\$0.00	\$150.00

[Pay Now](#)

Pay with credit or debit card

Card number

Expiration date /

CSC

[What is this ?](#)

[Pay Now](#)

Thank you for your payment

Reference number
AQ1A6D184BD4

Amount
150.00 USD

[Click Here to Finalize this Transaction](#)

Section 5 - Housing Deposit Receipt

Shopping Cart Receipt

Payment Successful!

Your payment was successfully processed.

Your payment was successfully processed. You can review the item(s) you paid for below, as well as your receipt number and other important details. You may want to print this page for future reference.

Payment ID: 1221
 Full Name: Cougar, he/him/his Carson (Carson)
 Transaction Date: 1/27/2021 15:45:09
 Invoice Number:
 2374EntryIDTokenIDStepID_WebPaymentID194911EntryIDTokenIDStepID_WebPaymentID48EntryIDTokenIDStepID_WebPaymentID1763

Item Description	Total Tax (\$)	Total Amount (\$)	Status
Deposit Fee	\$0.00	\$150.00	Success
Total:	\$0.00	\$150.00	

We encourage you to print this page as a receipt for your records.

Section 6 – Resident Safety Plan

- ✔ Welcome!
- ✔ Contact Information
- ✔ Missing Persons & Emergency Contact
- Resident Student Safety Plan
- Living Learning Communities (LLCs)
- New Student Room

Resident Student Safety Plan

Residents are required to submit a Safety Plan each year that outlines what they would do in the event of a campus closure. The plan also asks them to identify where they would either isolate or quarantine if they should become exposed or infected with a contagious virus. The safety plan can be revised, but provides students and the University an understanding of the measures each student will take to increase their safety and wellbeing.

CONTACT INFORMATION

The information below will be utilized by Chatham University if they need to get in contact with you because of an emergency or safety reason. Please provide your contact information as the resident student.

Section 7 - Living Learning Communities (optional)

- ✓ Welcome!
- ✓ Contact Information
- ✓ Missing Persons & Emergency Contact
- ✓ Resident Student Safety Plan

Living Learning Communities (LLCs)

Chatham offers three Living Learning Community (LLC) options for students. LLCs are a special housing option that affords students the opportunity to continue their learning experience outside of the classroom. Each LLC strive to create an environment allowing students to gain immeasurable leadership experience and skills, demonstrate a commitment to the campus community and surrounding neighborhoods by promoting civic engagement opportunities, and build meaningful relationships.

You must select one option from the drop down menu to proceed

NOTE: If you are not interested in applying for an LLC, you must select add the option and select "I am currently not interested in a LLC" in order to move on to the next section of the application. If you do not select an option you will not be allowed to move on to the next section of the application.

Click Add to access the drop down menu

Add

Select an LLC or Not Interested to continue your application

Order	Preference	Delete
1	<div style="border: 1px solid gray; padding: 2px;"> <div style="display: flex; justify-content: space-between; align-items: center;"> ---Please Select--- OK Cancel </div> <div style="border: 1px solid gray; padding: 2px;"> <div style="background-color: #e0e0e0; padding: 2px;">---Please Select---</div> <div style="background-color: #007bff; color: white; padding: 2px;">> Honors Living Learning Community</div> <div style="background-color: #6c757d; color: white; padding: 2px;">> Sustainability & Environment Living Learning Community</div> <div style="background-color: #6c757d; color: white; padding: 2px;">> Women's Leadership Living Learning Community</div> <div style="background-color: #6c757d; color: white; padding: 2px;">I am currently not interested in a LLC</div> </div> </div>	

You can add 1 more preferences

Please select at least 1 preferences.

Section 8 - Residence Hall Preferences & Meal Plan

Home Application Update Credentials

Log Out

- ✓ Welcome!
- ✓ Contact Information
- ✓ Missing Persons & Emergency Contact
- ✓ Resident Student Safety Plan
- ✓ Living Learning Communities (LLCs)

New Student Room Preferences

Add/Rank your residence hall preferences below. Please note, while we collect information regarding residence hall preference, this does not guarantee students will be placed in that specific building. The Office of Residence Life attempts to place all students according to their preferences, but cannot guarantee a specific building.

You can view our residence hall offerings, amenities, and housing prices on our [Undergraduate Housing](#) webpage. Videos are also posted on this page to allow students a glimpse into what each hall/building are like. Transfer students are sometimes placed in the apartment based on availability.

Add Preference

Order	Room Preference	Delete
1	Dilworth Hall	Delete
2	Fickes Hall	Delete
3	Orchard Hall (Eden)	Delete
4	Woodland Hall	Delete

You can add 1 more preferences.

Please add at least 4 preferences.

Save & Continue

- ✓ Welcome!
- ✓ Contact Information
- ✓ Missing Persons & Emergency Contact
- ✓ Resident Student Safety Plan
- ✓ Living Learning Communities (LLCs)
- ✓ New & Transfer Student Building Preferences
- ✓ New Student Meal Plan Options
- ✓ Chatham ID Request Form
- ✓ Roommate Questionnaire
- My Profile
- New Student Roommate Request and Groups
- Terms & Conditions of Residency
- GradGuard College Renter's Insurance
- GradGuard Decision Page
- Application Status
- Application Received

New Student Meal Plan Options

Dining Services at Chatham University is managed by Parkhurst Dining. The mission of Parkhurst Dining at Chatham University is to match students with the meal plan that meets and exceeds their expectations. These plans give our diners control and flexibility along with the best value for the dollar. Students can use their Chatham ID for the safety and convenience of cashless dining. **All undergraduate residential students are required to purchase a meal plan.**

Students will select a meal plan on this page of the housing application. The following requirements are in place for meal plans:

- First-year students living on the Shadyside Campus **must** purchase the Chatham Unlimited plan. First-year students are not permitted to select any alternate meal plan within their first-year at Chatham.
- Transfer students who are transferring to Chatham after attending another college or university as a full-time student and residing on the Shadyside Campus must select one of three meal plans: Chatham Unlimited, Chatham 14, or Chatham 10 meal plans.
- Students residing at Orchard Hall on the Eden Hall **must** purchase the Eden Hall meal plan.

PLEASE NOTE: Pricing and meal plans are per term, **not** per year. Unused meals expire at the end of each term. Flex dollars roll over from fall to spring terms only with the purchase of a spring meal plan.

2024-2025 NEW STUDENT MEAL PLAN OPTIONS

First-Year Students @ Shadyside: Chatham Unlimited (\$3,400 per term) - 21 meals per week and \$50 in Flex per term

Transfer Students @ Shadyside:

- Chatham Unlimited (\$3,400 per term) - 21 meals per week and \$50 in Flex per term
- Chatham 14 (\$2,700 per term) - 14 meals per week and \$100 in Flex per term
- Chatham 10 (\$2,100 per term) - 10 meals per week and \$150 in Flex per term

Students living @ Eden Hall: Eden Hall (\$3,000 per term) - 17 meals per week and \$350 in Flex per term (NOTE: Only students residing in Orchard Hall on the Eden Hall Campus are eligible to select the Eden Hall plan)

Questions or concerns about dining can be directed to Parkhurst Dining at Parkhurst@chatham.edu or 412-365-2710. Further information about the meal plan can be found on the [Dining Services](#) webpage.

MEAL PLAN CHANGES: The deadline to change meal plans each term is announced by Parkhurst Dining at the start of each term. Typically, meal plan changes happen in late August and end during the Add/Drop deadline. Please note, first year students are not eligible to request a meal plan change.

Fall 2024:

(Please Select Meal Plan) ⓘ

If you have any questions, please contact Parkhurst Dining at Parkhurst@chatham.edu or 412-365-1506.

Save & Continue

There is one meal plan option for incoming first-year students. Use box to select Chatham Unlimited meal plan.

Transfer students will be able to choose from the Chatham Unlimited, Chatham 14, and Chatham 10 plan. Use box to select plan of choice.

Section 10 - Roommate Questionnaire

Home Application Update Credentials Log Out

- Welcome!
- Contact Information
- Missing Persons & Emergency Contact
- Resident Student Safety Plan
- Living Learning Communities (LLCs)
- New Student Room Preferences
- New Student Meal Plan Options
- Roommate Questionnaire**
- My Profile

Roommate Questionnaire

Please answer the questions below honestly and accurately. There are no wrong answers, as this information will be used to match you with a roommate if applicable. All applicants must complete this section even if you intend to request a specific individual ahead of applying. These will create a profile for you to assist you in selecting your own roommate, if applicable.

Due to COVID-19, residence hall rooms without a semi-private bathroom have reduced occupancy. Therefore, we cannot guarantee roommate requests in the residence halls. Occupancy remains the same in our apartment areas due to the semi-private bathroom. If occupancy changes, we will re-assess residence hall room assignments and notify students accordingly.

Roommate Preferences

How would you describe your personality?

Very outgoing - I am a social

How do you deal with conflicts with other people?

Would address it in a joking

Section 11 - My Profile

Home Application Update Credentials Log Out

- Welcome!
- Contact Information
- Missing Persons & Emergency Contact
- Resident Student Safety Plan
- Living Learning Communities (LLCs)
- New Student Room Preferences
- New Student Meal Plan Options
- My Profile**
- Roommate Groups
- Terms & Conditions of Residency

My Profile

This section of the application is where you will provide a brief profile of yourself. The information you include is what potential roommates will be able to review when they conduct a roommate search.

NOTE: You must select the box for Include in Search if you wish to be searchable as a roommate. Often we receive phone calls from students that they can't find their roommate and that is because this box is not checked.

Screen Name

Enter the name you wish potential roommates to see (please share this name with any prospective roommates as this is how they can select you as a roommate):

CarsonCougar

Enter a description of yourself to show to potential roommates:

<empty>

Application Status

Be sure to consider this option carefully based on your plans

Tick this box if you wish to be included in the roommate searching process (if you do not click this - you will not be searchable in the roommate find feature):

Save & Continue

[Search for Roommates by Details](#)
[Search for Roommates by Profiles](#)
[Suggested Roommates](#)

Section 12 - Add Roommates - This is students can search for or select a specific roommate. More information about the roommate matching process is available in the Roommate Matching Guide.

- Welcome!
- Contact Information
- Missing Persons & Emergency Contact
- Resident Student Safety Plan
- Living Learning Communities (LLCs)
- New Student Room Preferences

Roommate Groups

Not in a Group

You are not a member of any roommate groups.

Save & Continue

[Search for Roommates by Details](#)
[Search for Roommates by Profiles](#)
[Suggested Roommates](#)

Searching by Profile allows you to match questionnaire answers with other applicants.

✓ Welcome!

✓ Contact Information

✓ Missing Persons & Emergency Contact

✓ Resident Student Safety Plan

✓ Living Learning

Roommate Search By Profiles

Living Environment

How would you describe the cleanliness of your bedroom at home?

Any

How do you feel about your roommate using your belongings?

Any

Searching by Details allows you to search out specific applicants by screenname, gender, or email address.

✓ Welcome!

✓ Contact Information

✓ Missing Persons & Emergency Contact

✓ Resident Student Safety Plan

✓ Living Learning

✓ Communities (LLCs)

✓ New Student Room

✓ Preferences

✓ New Student Meal Plan Options

✓ Roommate Questionnaire

✓ My Profile

Roommate Groups

Roommate Search By Details

Screen Name: <empty>

Description: <empty>

Gender: Any

Email: <empty>

Exclude results that cannot be added or joined

[Manage Group](#) [Search](#)

[Search for Roommates by Profiles](#)
[Suggested Roommates](#)

Suggested Roommates allows you to match with other applicants based on an overall compatibility percentage.

Home Application Update Credentials Log Out

Suggested Roommates

[Manage Group](#) [Search for Roommates by Details](#)
[Search for Roommates by Profiles](#)

ccougar
Age: 3
Classification: Senior
Gender: Male
Description:

57% Match

[Add To Group](#)
[Send Message](#)
[View Profile](#)

Section 11 – Terms & Conditions of Residency (Housing Contract)

Home Application Forms & Requests Log Out

Welcome!

Contact Information

Missing Persons & Emergency Contact

Resident Student Safety Plan

Living Learning Communities (LLCs)

New & Transfer Student Building Preferences

New Student Meal Plan Options

Chatham ID Request Form

Roommate Questionnaire

My Profile

New Student Roommate Request and Groups

Terms & Conditions of Residency

GradGuard College Renter's Insurance

GradGuard Decision Page

Application Status

Terms & Conditions of Residency

1 / 4 | - + ↺

Download Print

chatham UNIVERSITY
OFFICE OF RESIDENCE LIFE | DIVISION OF STUDENT AFFAIRS
TERMS & CONDITIONS OF RESIDENCY 2024-2025

This contract is for a bed space in Chatham University-owned or affiliated housing for the academic year (or a balance thereof). It becomes legally binding: (1) When completed, signed, and returned to the Office of Residence Life, (2) When the resident accepts a room key for a university residence, or (3) When the resident signs their lease agreement. By signing this contract or by occupying a room, the student assumes responsibility for payment of the rates established by the University and agrees to all the terms and conditions contained within this document as well as the policies of Chatham University contained in the Student Handbook, Honor Code, Course Catalogue, and any published contract addendums. Violation of these terms and conditions or any other applicable rules, policies, or procedures incorporated by reference herein or any other official University publication, such as the Student Handbook (available on myChatham), may subject the student to disciplinary action and fines, including, but not limited to, termination of the students' occupancy in a residence hall room/apartment and suspension or expulsion from the University.

ELIGIBILITY/ASSIGNMENTS
Only full-time Chatham students who have made all required deposits and payments and are in good academic, conduct and financial standing are eligible for housing.

1. Upon withdrawal from the academic year housing contract, the student must vacate the room within 48 hours or by individual arrangements made in writing with the Office of Residence Life.
2. All students must have their account balance paid in full or be on a university-sponsored payment plan. Residence Life will only allow students to reside or return to University or affiliated housing once they fully pay their outstanding balance from a previous term.
3. The University requires documentation of immunization against measles, mumps, German measles, hepatitis B, and

Please type your student ID# here:

signature

Print This Page

Save & Continue

Please save a copy for your records in the future.

Put in Student ID number to electronically sign. Make sure you thoroughly review the Terms and Conditions first.

Once completed, click **Save & Continue**.

Section 12- GradGuard Coverage (Optional)

- ✓ Contact Information
- ✓ Missing Persons & Emergency Contact
- ✓ Resident Student Safety Plan
- ✓ Living Learning Communities (LLCs)
- ✓ Roommate Questionnaire
- ✓ My Profile
- Returning Student
- ✓ Roommate Requests & Groups
- ✓ Terms & Conditions of Residency
- ✓ GradGuard College Renter's Insurance
- ✓ GradGuard Decision Page
- ✓ Application Status
- Application Received



What if you had to replace it all tomorrow?



Did you know that Chatham does not cover the cost of your personal belongings being stolen or damaged? Due to this, you are expected to obtain renter's insurance before you move-in.

Chatham University has partnered with GradGuard, which offers a unique renter's insurance program that has protected over 500,000 students nationwide. Here are a few scenarios in which renter's insurance can help:

- 📖 You leave your laptop in the library unattended as you grab lunch, to later find that it was stolen.
- 🚲 You lock your bike up, head to class and when you return, your bike is gone.
- 🔥 You return to the residence halls after the gym, to find that someone accidentally caused a fire on your floor and the smoke ruined all of your clothes, books and bedding.
- 💧 You accidentally hang your clothes on the sprinkler head. Water damage destroys your stuff and the belongings of other residents on your floor.

On the next page, you can learn more and obtain insurance from GradGuard or indicate if you prefer coverage from another provider. GradGuard will share your selection with Chatham for our records.

Continue To Next Step

OPTIONAL Renters Insurance through GradGuard. Review details above then hit continue.

Section 13- GradGuard Coverage (Optional- Continued)



How GradGuard can help



Renters Insurance

DESIGNED FOR



GRADGUARD PARTNER

We at GradGuard care about your college experience and want to help you **protect your investment**.

At Chatham University, you are eligible for an exclusive renters insurance plan **designed for college students**.

Learn how GradGuard helps protect students

Here's what your school recommends:

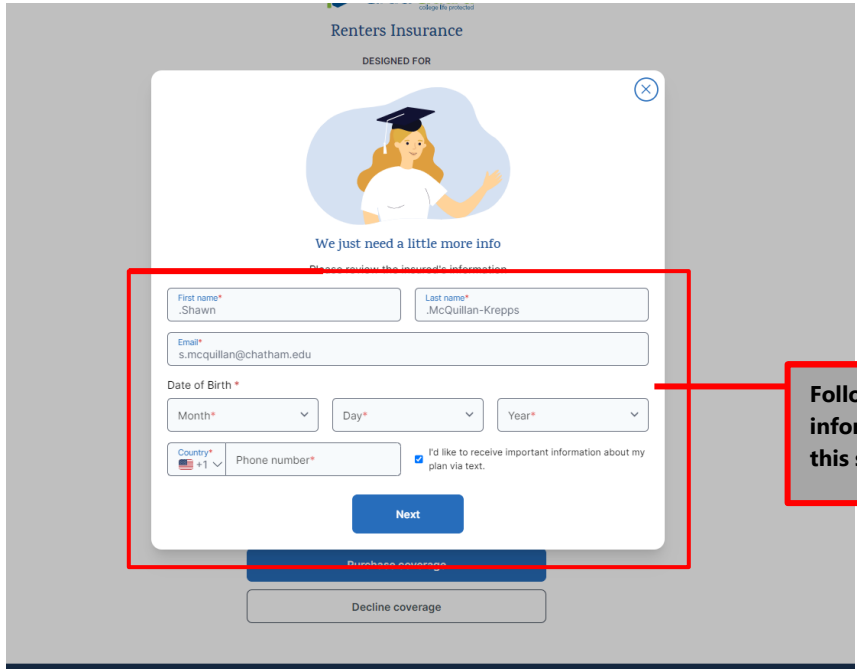
SHAW'S RENTERS QUOTE	YOUR COVERAGE DETAILS
<p>\$12.15</p> <p>PER MONTH*</p> <p>Annual Monthly</p> <p><small>*Includes a \$100 installment fee per payment</small></p>	<p>STARTING 08/21/2024</p> <p>Property ☐ \$5K</p> <p>Liability ☐ \$100K</p> <p>Deductible ☐ \$100</p> <p>Edit your coverage</p>

Purchase coverage

Decline coverage

Purchase or decline optional coverage.

Section 13a. Accepting GradGuard Coverage (Only if you select to purchase optional coverage)



college life protected

Renters Insurance

DESIGNED FOR

We just need a little more info

Please review the insured's information

First name* .Shawn Last name* .McQuillan-Krepps

Email* s.mcquillan@chatham.edu

Date of Birth* Month* Day* Year*

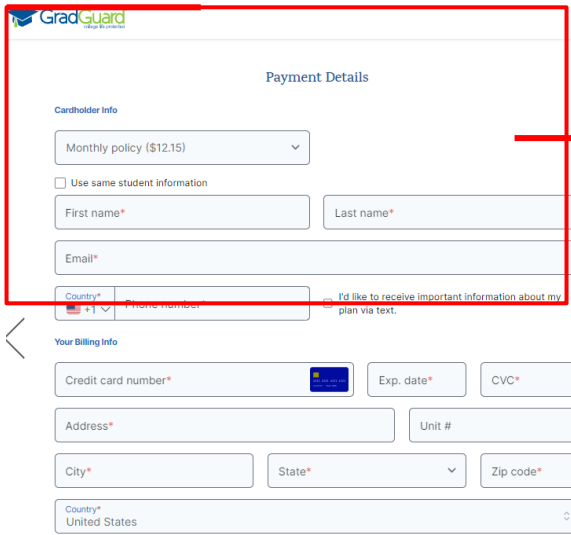
Country* +1 Phone number* I'd like to receive important information about my plan via text.

Next

Purchase coverage

Decline coverage

Follow prompts to input information starting with this screen.



GradGuard

Payment Details

Cardholder info

Monthly policy (\$12.15)

Use same student information

First name* Last name*

Email*

Country* +1 Phone number* I'd like to receive important information about my plan via text.

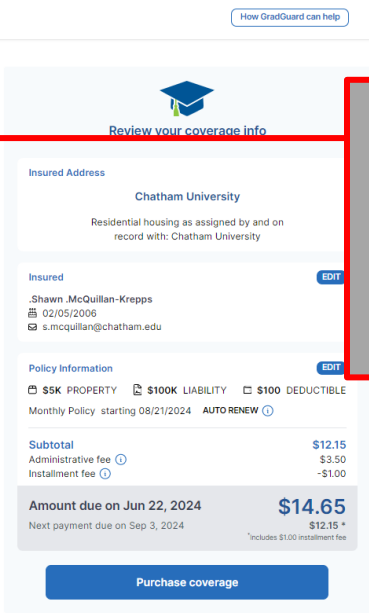
Your Billing Info

Credit card number* Exp. date* CVC*

Address* Unit #

City* State* Zip code*

Country* United States



How GradGuard can help

Review your coverage info

Insured Address

Chatham University

Residential housing as assigned by and on record with: Chatham University

Insured

.Shawn .McQuillan-Krepps
02/05/2006
s.mcquillan@chatham.edu

Policy Information

\$5K PROPERTY \$100K LIABILITY \$100 DEDUCTIBLE

Monthly Policy starting 08/21/2024 AUTO RENEW

Subtotal \$12.15
Administrative fee \$3.50
Installment fee -\$1.00

Amount due on Jun 22, 2024 **\$14.65**
Next payment due on Sep 3, 2024 \$12.15*
*Includes \$1.00 installment fee

Purchase coverage

Input payment info. NOTE: GradGuard is an external vendor. Chatham cannot support any payment inquiries for the GradGuard company. For questions about insurance, please contact GradGuard directly.

Section 13b. Declining GradGuard Coverage (Only if you select to decline optional coverage)

GradGuard

Not sure if GradGuard Renters Insurance is right for you?
Chatham University still needs to know your insurance plans for next year.

Please select one of the following:

- I am interested in GradGuard and would like to receive information via email closer to my start date
- I plan on obtaining insurance from another provider
- I believe I am covered under a homeowners insurance policy
- I will not be obtaining insurance and I plan on being financially responsible for any damages to my space per my license agreement

Continue

On second thought, I'd like coverage from GradGuard

Decline coverage

GradGuard will double check that you want to decline your coverage. Select option.

GradGuard

Not sure if GradGuard Renters Insurance is right for you?
Chatham University still needs to know your insurance plans for next year.

Please select one of the following:

- I am interested in GradGuard and would like to receive information via email closer to my start date
- I plan on obtaining insurance from another provider
- I believe I am covered under a homeowners insurance policy
- I will not be obtaining insurance and I plan on being financially responsible for any damages to my space per my license agreement

Enter your email below to be reminded about GradGuard Renters Insurance

Email: carson.cougar@chatham.edu

Continue

On second thought, I'd like coverage from GradGuard

If you select option 1, you can learn more about GradGuard at a later date and include an email address.

Section 14- GradGuard Confirmation or Decline of Coverage Page

Your decision regarding GradGuard coverage will be displayed here.

- ✓ Welcome!
- ✓ Contact Information
- ✓ Missing Persons & Emergency Contact
- ✓ Resident Student Safety Plan
- ✓ Living Learning Communities (LLCs)
- ✓ Roommate Questionnaire
- ✓ My Profile
- Returning Student

You have declined renter's insurance from GradGuard

While students are not required to obtain insurance through GradGuard, they are expected to obtain renter's insurance from a provider of their own choosing, prior to move-in.

If you would like to reconsider GradGuard, please visit [GradGuard.com](https://gradguard.com) to learn more, explore different coverage options and chat with one of their live agents.

Save & Continue

Section 11 - Application Confirmation



- ✓ Welcome!
- ✓ Contact Information
- ✓ Missing Persons & Emergency Contact
- ✓ Resident Student Safety Plan
- ✓ Living Learning Communities (LLCs)
- ✓ Roommate Questionnaire
- ✓ My Profile
- Returning Student
- ✓ Roommate Requests & Groups
- ✓ Terms & Conditions of Residency
- ✓ GradGuard College Renter's Insurance
- ✓ GradGuard Decision Page
- ✓ Application Status
- Application Received

Application Status

Congratulations! You have completed your returning student housing application.

As a reminder...

ROOM SELECTION DATES & TIMELINE

- March 1, 2024: Housing Application opens (myChatham > myTOOLS > Student Housing)
- March 22, 2024: Medical Accommodation Priority Consideration Deadline (NOTE: All returning students must apply for a medical accommodation each year - medical accommodation requests are not automatically renewed)
- April 1, 2024: Housing Application Deadline (myChatham > myTOOLS > Student Housing)
- April 4, 2024: Room Selection Time Slots Released
- April 9, 2024: Current & Rising Seniors Room & Returning Eden Hall Graduate Students Selection Day - Students that are currently Seniors, Juniors, and returning graduate students looking to live at Eden Hall will be assigned a time slot between 10 a.m. to 12 p.m. & Rising Junior Room Selection Day - Students that are currently Sophomores will be assigned a time slot between 1:30 p.m. to 4 p.m. on this date.
- April 11, 2024: Rising Sophomore Room Selection Day - Students that are currently first-year students will be assigned a time slot between 10 a.m. to 4 p.m. on this date.
- April 15, 2024: Supplemental & Partial Fill Room Selection Day - Students who do not have roommate groups, or missed their selection time slot will log in and participate in Room Selection from 10 a.m. to 2 p.m. Example: If you would like to choose a 3-person apartment, you must have three residents for your roommate group. 1 or 2 people cannot select into a 3-person apartment.

If you have any questions, please contact the Office of Residence Life at reslife@chatham.edu.

The exact dates for move-in will be emailed by the Office of Residence Life in the summer.

Returning Move-in: Most returning students will move-in for the Fall 2024 term on Saturday, August 24, 2024, but this is subject to change. A select group of individuals will arrive early due to University commitments, which include RAs, OLs, and in-season athletes (soccer, volleyball, and cross country). All students, including early arrival groups, will be emailed more specific instructions during the summer. We cannot permit individuals to move in early who are not part of these approved early arrival groups.

Residence Hall & Apartment Closing & Important Dates: All residence halls and apartments close for the Fall 2024 term for winter break at 8:00 p.m. on December 13, 2024. A list of important dates and deadlines, which include when residence halls and apartments open and close for the 2023-2024 academic year can be found on [myChatham > Services & Departments > Important Dates & Deadlines](#).

Personal Belongings & Summer Storage Inquiries: Each year we get inquiries from students who select into the same space whether they can leave items in their space over the summer. Unfortunately, Chatham is not able to allow any students to leave items in rooms over the summer. Due to summer campus/conferences and various maintenance and facilities cleaning and upgrades this is not possible. Information about local summer storage places can be found online by clicking [here](#).

Room Setup, Furniture, and Tours:

All student rooms come equipped with a twin bed, desk, desk chair, and dresser for each student. Based on room assignment students either have their own closet or share it with a roommate. Students residing in the apartments are also provided living room and dining room furniture, which includes a couch, coffee table, dining room table, and chairs. Apartments also have kitchens that come equipped with a stove and refrigerator. Any other appliances or cookware are provided by the student.

Can I see my room before move-in? Unfortunately, seeing your room before move-in is not possible. Floor plans for residence halls can be found online by clicking [here](#). Due to summer camps, programs, and the tasks needed to prepare for the Fall we are unable to provide pictures or allow tours of individual residence halls rooms or apartment prior to the day you move-in. Admissions does provide tours of select residence halls show rooms during the summer for interested students in a select few residence halls.

Housing Change Requests

Each year, we do our best to accommodate our students requests regarding building and room preferences. Chatham guarantees housing to all students who meet deadline, but cannot guarantee a specific type.

Any students that would like to request a change should complete this form: [Housing Change Request Form](#)

We track all requests and do our best to accommodate changes during the summer and into the beginning of the fall on a case-by-case basis as spaces become available. Please note, we cannot guarantee a housing change.

[Save & Continue](#)

NOTE: Your application is not complete until you hit **Save & Continue** in this final step!

If you have any questions or run into any problems with your housing application, contact us:

chathamUNIVERSITY

1 Woodland Road

Pittsburgh, PA 15232

Student Housing & Residence Life - Contact the **Office of Residence Life** - Student Affairs:

Shadyside Campus: reslife@chatham.edu or 412-365-1518

Eden Hall Campus: reslifeeden@chatham.edu or 412-365-1172

Dining & Meal Plans - Contact **Parkhurst Dining** at Parkhurst@chatham.edu or 412-365-1506