

chatham

UNIVERSITY

OFFICE OF INTERNATIONAL AFFAIRS

Visa and Immigration Information

Visa Procedure

1. Apply for admission to Chatham University.
2. After Admission to Chatham and confirmation of finances, I-20 or DS-2019 is sent.
3. Contact closest **U.S. Embassy or Consulate** for visa appointment and instructions.
4. Pay I-901/SEVIS fee.
5. Go to appointment with I-20 or DS-2019, Chatham admission letter, proof of payment of I-901 fee, financial documents and other documents the Embassy or Consulate requests. Please see the document “10 Points to Remember When Applying for a Nonimmigrant Visa
6. Return to embassy or consulate for visa
7. Arrive in U.S. no more than 30 days before start date on I-20 or DS-2019. (**You must arrive before your start date**) Please see welcome letter for earliest day you can arrive in campus housing.

Paying the I-901 fee

The easiest way to pay the SEVIS/ I901 fee is online.

Online Payment of the SEVIS Fee:

1. Obtain Form I-901 at <https://www.fmjfee.com/i901fee/>
2. Complete Form I-901 online (be sure to insert your name exactly as it appears on your I-20) and supply the necessary Visa, MasterCard or American Express information.
3. Print a copy of the online receipt. (please make sure that you are able to print when you pay the fee.). **MAKE SURE YOUR PRINT THE RECEIPT!!**
4. We suggest that you keep a copy of your receipt with your other important immigration documents.

Entering the U.S.

Have available to show the Customs and Border Patrol Officer the following items:

- 1) Passport, I-20 or DS-2019 and I-901 Receipt
- 2) Admission letter from Chatham University

Allow yourself time to get through immigration and customs when booking your connecting flight to Pittsburgh.

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Visa and Immigration Information (Canadian citizens)

Immigration Procedure

1. Apply for admission to Chatham University.
2. After Admission to Chatham and confirmation of finances, I-20 or DS-2019 is sent.
3. Pay I-901/SEVIS fee.
4. Arrive in U.S. no more than 30 days before start date on I-20 or DS-2019. **(You must arrive on or before your start date)** Please see welcome letter for earliest day you can arrive in campus housing.

Entering the U.S.

By Car

1. Please present your I-20, receipt for the I-901 (SEVIS fee) payment and passport to Customs and Border Protection Officer. Note: They may ask for proof of finances and/or admission letter to Chatham.
2. For your first entry you may be asked to step out of your vehicle and go for a secondary inspection
3. You will be given an I-94 card with the stamp F 1 D/S car. It will be stapled to your passport.
4. If you always drive, you will keep the I-94 card for the whole time you are a student.

By Air

- 1) Please present your I-20, receipt for the I-901 (SEVIS fee) payment and passport to Customs and Border Protection Officer. Note: They may ask for proof of finances and/or admission letter to Chatham.
- 2) Your passport will be returned with stamp F-1 D/S.

Paying the I-901 fee

The easiest way to pay the SEVIS/ I901 fee is online.

Online Payment of the SEVIS Fee:

- 1) Obtain Form I-901 at <https://www.fmjfee.com/>

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- 2) Complete Form I-901 online (be sure to insert your name exactly as it appears on your I-20) and supply the necessary Visa, MasterCard or American Express information.
- 3) Print a copy of the online receipt. (please make sure that you are able to print when you pay the fee.). **MAKE SURE YOUR PRINT THE RECEIPT!!**
- 4) We suggest that you keep a copy of your receipt with your other important immigration documents.

Additional recourses and information:

Information on Student Visas to the United States:

<https://travel.state.gov/content/visas/en/study-exchange/student.html>

Information on studying in the United States:

<https://studyinthestates.dhs.gov/>

If you have any questions, please feel free to contact the Chatham University Office of International Affairs:

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