

Graduate Program Application Requirements (2016-17)

ACCOUNTING (MAcc)

REQUIRED? No **GRE**
Yes **Resumé**
Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.0 GPA		
Prerequisites	<ul style="list-style-type: none"> • Financial Accounting • Intermediate Accounting • Intermediate Accounting II • Tax Accounting Only students with all college prerequisites are permitted to start in the spring or summer terms		
Letters of Recommendation	Two		
Essay	In approximately 500 words, please explain why you are interested in pursuing a MAcc degree at this point in your career. Specifically, how will this degree impact your future personal and career goals? Why did you choose to apply the Chatham MAcc program and what will you contribute to the classroom/team experience?		
Start Dates	Fall	Spring	Summer
Application Deadlines	July 1	November 1	April 1

BIOLOGY (MS)

REQUIRED? No **GRE**
Yes **Resumé**
Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.0 science and overall		
Prerequisites	Possession of a baccalaureate degree in biology or a related field from an accredited college or university. At a minimum, students should have successfully completed the following: <ul style="list-style-type: none"> • 1 year introductory biology (with lab) • 1 year introductory chemistry (with lab) • 1 semester organic chemistry with lab (2 semesters preferred) • 1 course in statistics • 1 additional college-level mathematics course • 3–4 upper level courses in biology, biochemistry, or psychobiology. 		
Letters of Recommendation	Two (three if GPA is <3.0); at least one recommendation must be from an academic source, preferably from a math or science professor.		
Essay	One to two page essay on career plans and reasons for pursuing a master's degree in biology		
Start Dates	Fall	Spring	Summer
Application Deadlines	Priority: January 15 Regular: July 1	December 1	April 1

BUSINESS ADMINISTRATION (MBA)

REQUIRED? No **GRE**
 Yes **Resumé**
 Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.0 GPA		
Prerequisites	<ul style="list-style-type: none"> • Financial Accounting • Business Statistics 		
Letters of Recommendation	Two		
Essay	In approximately 500 words, please explain why you are interested in pursuing an MBA and the specific career specialization at this point in your career. Specifically, how will this degree impact your future personal and career goals? Why did you choose to apply the Chatham MBA program and what will you contribute to the classroom/team experience?		
Start Dates	Fall	Spring	Summer
Application Deadlines	July 1	November 1	April 1

COMMUNICATION (MComm)

REQUIRED? No **GRE**
 Yes **Resumé**
 Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.0 GPA		
Letters of Recommendation	Two		
Essay	One to two page admissions essay explaining why you want to pursue a master's degree in communication and identifying your intended concentration (strategic, environmental, or health communication)		
Writing Sample	Optional		
Start Dates	Fall	Spring	
Application Deadlines	Priority: Jan 15 Regular: July 1	December 1	

COUNSELING PSYCHOLOGY (MSCP)

REQUIRED? No **GRE**
 Yes **Resumé**
 Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.0 GPA		
Prerequisites	Intro to Psychology		
Letters of Recommendation	Two		
Essay	Why do you want to get a MSCP degree from Chatham University? Please provide a specific rationale for both the degree and the University.		
Start Dates	Fall	Spring	
Application Deadlines	July 1	November 1	

COUNSELING PSYCHOLOGY (PsyD)

REQUIRED? Yes **GRE**
 Yes **Resumé**
 Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.2 GPA
Prerequisites	<ul style="list-style-type: none"> • Master's degree in counseling, psychology, or related field (36 credit hours minimum) • Interview: by invitation only • Graduate level course pre-requisites: <ul style="list-style-type: none"> - Multicultural/Diversity Issues in Counseling - Human Development across the Lifespan - Counseling Theories and Techniques - Group Counseling - Abnormal Psychology/Psychopathology - Assessment/Appraisal - Statistics and Research Design - Professional Ethics
Letters of Recommendation	Three
Essay	Provide three to five double spaced pages or 750-1,250 words on 1) What has led you to pursue doctoral study in psychology and how do you hope this study will shape your future, and 2) Describe your thoughts about how change occurs in people and what the change process involves.
Start Dates	Fall
Application Deadlines	Priority: January 15

CREATIVE WRITING (MFACW): Full residency

REQUIRED? No **GRE**
 Yes **Resumé**
 Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.0 GPA for admission; 3.5 GPA to be eligible for a fellowship
Prerequisites	Six credits of undergraduate courses in writing are recommended, but not required
Letters of Recommendation	Two
Essay	A one to three page personal letter stating the genre in which you will be applying, and detailing your strengths and reasons for wanting to enter Chatham's full-residency MFACW program
Portfolio/Writing Sample	20 page writing sample in your genre
Start Dates	Fall
Application Deadlines	Priority: January 15 Regular: April 1

CREATIVE WRITING (MFACW): Low residency

REQUIRED? No **GRE**
 Yes **Resumé**
 Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.0 GPA
Prerequisites	Six credits of undergraduate courses in writing are recommended, but not required
Letters of Recommendation	Two
Essay	A one to three page personal letter stating the genre in which you will be applying, and detailing your strengths and reasons for wanting to enter Chatham's low-residency MFACW program
Portfolio/Writing Sample	20 page writing sample in your genre
Start Dates	Fall Spring
Application Deadlines	Priority: January 15 December 1 Regular: April 15

FILM AND DIGITAL TECHNOLOGY (MFAFDT)

REQUIRED? No **GRE**
 Yes **Resumé**
 Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.0 GPA	
Letters of Recommendation	Two	
Essay	3-5 page statement of previous experience and current goals in the field	
Portfolio	Portfolio or other examples of work in film and/or digital media	
Start Dates	Fall	Spring
Application Deadlines	Priority: January 15 Regular: April 1	December 1

FOOD STUDIES (MAFS)

REQUIRED? No **GRE**
 Yes **Resumé**
 Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.0 suggested minimum GPA	
Letters of Recommendation	Two; at least one should be from an academic source	
Essay	One to three page essay stating experiences and interests in food, sustainability and/or agriculture, and motivation for pursuing a graduate degree in these fields	
Portfolio/Writing Sample	Optional writing sample encouraged	
Start Dates	Fall	Spring
Application Deadlines	Priority: February 1 Regular: June 15	November 1

FOOD STUDIES & BUSINESS ADMINISTRATION (MAFS + MBA)

REQUIRED? No **GRE**
 Yes **Resumé**
 Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.0 suggested minimum GPA	
Prerequisites	One course in Financial Accounting and one course in Statistics, plus basic course in Microsoft Excel (for the MBA)	
Letters of Recommendation	Two; at least one should be from an academic source	
Essay	One to three page essay stating experiences and interest in business, food, sustainability and/or agriculture, and motivation for pursuing a graduate degree in these fields	
Portfolio/Writing Sample	Optional writing sample encouraged	
Start Dates	Fall	Spring
Application Deadlines	Priority: February 1 Regular: June 15	November 1

GREEN CHEMISTRY (MSGC)

REQUIRED? No **GRE**
Yes **Resumé**
Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.0 GPA	
Prerequisites	BA or BS in biochemistry, biology, chemistry, or closely related discipline	
Letters of Recommendation	Two	
Essay	1-2 page essay stating reasons for pursuing a master's degree in green chemistry	
Start Dates	Fall	Spring
Application Deadlines	April 1	November 1

HEALTHCARE INFORMATICS (MHI)

REQUIRED? No **GRE**
Yes **Resumé**
Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.0 GPA	
Prerequisites	Previous undergraduate course in statistics recommended	
Letters of Recommendation	Two	
Essay	500 word essay describing the professional goals you hope to achieve and how this degree will help you achieve these goals.	
Start Dates	Fall	
Application Deadlines	July 1	

INTERDISCIPLINARY DESIGN (MA/MFA)

REQUIRED? No **GRE**
Yes **Resumé**
Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.0 GPA	
Prerequisites	Possession of a BA or BS degree in media arts, graphic design, photography, film, visual arts, communication, or a closely-related discipline from an accredited college or university	
Letters of Recommendation	Two	
Essay	One to two page essay detailing your reasons for wanting to pursue a master's degree in interdisciplinary design. Please also indicate if you have proficiency in each of the individual software applications: Photoshop, Illustrator, InDesign, Dreamweaver.	
Portfolio/Writing Sample	Portfolio or other examples of your work in various forms of media; please provide a wide array of two-dimensional works: drawing, painting, printmaking, photography, graphics, etc	
Start Dates	Fall	Spring
Application Deadlines	Priority: January 15 Regular: April 1	December 1

INTERIOR ARCHITECTURE (MIA)

REQUIRED? No **GRE**
Yes **Resumé**
Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.0 GPA	
Letters of Recommendation	Two	
Essay	One to two page personal statement of intent explaining why you would like to pursue a graduate degree in interior architecture	
Start Dates	Fall	Spring
Application Deadlines	Priority: January 15 Regular: July 1	December 1

INTERIOR ARCHITECTURE (MSIA)

REQUIRED? No **GRE**
Yes **Resumé**
Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.0 GPA	
Prerequisites	Possession of a BA or BS in interior design or interior architecture from an accredited college or university	
Letters of Recommendation	Two	
Essay	One to two page personal statement of intent, explaining why you would like to pursue a graduate degree in interior architecture and identify a possible area of specialization.	
Start Dates	Fall	Spring
Application Deadlines	July 1	December 1

NURSING (MSN)

REQUIRED? No **GRE**
Yes **Resumé**
Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.0 GPA	
Prerequisites	Possession of a Bachelor of Science in Nursing	
Essay	Describe the role of the master's prepared nurse in advancing nursing practice. Include a specific example of how your current nursing practice could change as a result of completing a master of science in nursing program. (500 word limit)	
Other	Copy of current RN license	
Start Dates	Fall	Spring
Application Deadlines	July 1	December 1

NURSING (DNP)

REQUIRED? No **GRE**
Yes **Resumé**
Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.0 GPA	
Prerequisites	Possession of a Master of Science in Nursing	
Letters of Recommendation	Two	
Essay	<p>500 word essay describing:</p> <ul style="list-style-type: none">• your area of interest (e.g. advanced clinical practice, administration, education, etc.)• potential clinical problem that you plan to focus on as your identified topic in the DNP program<ul style="list-style-type: none">- why you are interested in this clinical problem- why it is relevant for the current society- why it potentially warrants evidenced-based practice change- how it is relevant to the role of the DNP-prepared nurse and the implementation of evidence-based practice <p>To prepare for this essay, please watch the evidence-based practice video by Dr. Beth Gazza at www.screencast.com/t/Y2UwNTZjYz. The topic/problem you address in the essay is subject to faculty review and approval once enrolled in the DNP program.</p>	
Other	<ul style="list-style-type: none">• Copy of current RN license• Documentation verifying completion of 500 Practice Experience Hours - acceptable verification includes<ul style="list-style-type: none">- Course syllabi that demonstrate the number of clinical hours required in each course- Official clinical logs which record the clinical hours in each course- An official letter from the master's program director, or- Advanced practice certification from a national board (AANP, etc)	
Start Dates	Fall	Spring
Application Deadlines	July 1	November 1

OCCUPATIONAL THERAPY (MOT)

All application requirements are located at www.chatham.edu/motreqs

Application	Apply via OTCAS at otcas.liaisoncas.com
Start Dates	Fall

PHYSICAL THERAPY (DPT)

All application requirements are located at www.chatham.edu/dptreqs

Application	Apply via PTCAS at www.ptcas.org
Start Dates	Fall

PHYSICIAN ASSISTANT STUDIES (MPAS)

All application requirements are located at www.chatham.edu/pareqs

Application	Apply via CASPA at caspa.liaisoncas.com
Start Dates	Fall
Application Deadlines	October 1

PROFESSIONAL DOCTORATE OF OCCUPATIONAL THERAPY (OTD)

REQUIRED? No **GRE**
 No **Resumé**
 Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	Minimum 3.0 undergraduate GPA	
Essay	Essay of 500 words or less e-mailed as a Word document to gradadmission@chatham.edu: explain your understanding of Evidence Based Practice vs. Research and then describe an area of interest and/or potential problem that you plan to focus your evidence based capstone project. Include why you are interested in this area and why it is relevant for occupational therapy practice.	
Other	Copy of OT license for validation e-mailed to gradadmission@chatham.edu	
Start Dates	Fall	Spring
Application Deadlines	July 15	November 15

PROFESSIONAL DOCTORATE OF OCCUPATIONAL THERAPY BRIDGE PROGRAM (OTD)

REQUIRED? No **GRE**
 No **Resumé**
 Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	Minimum 3.0 undergraduate GPA	
Essay	Essay of 500 words or less e-mailed as a Word document to gradadmission@chatham.edu: explain your understanding of Evidence Based Practice vs. Research and then describe an area of interest and/or potential problem that you plan to focus your evidence based capstone project. Include why you are interested in this area and why it is relevant for occupational therapy practice.	
Other	Copy of OT license for validation e-mailed to gradadmission@chatham.edu	
Start Dates	Fall	
Application Deadlines	July 15	

PROFESSIONAL WRITING (MPW)

REQUIRED? No **GRE**
 Yes **Resumé, if GPA <3.0**
 Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

Letters of Recommendation	One if GPA <3.0
Portfolio/Writing Sample	Professional writing sample required if GPA <3.0
Start Dates	Fall Session 1; Fall Session 3; Spring Session 1; Spring Session 3; Summer Session 1
Application Deadlines	None

PSYCHOLOGY (MAP)

REQUIRED? No **GRE**
 Yes **Resumé**
 Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.0 GPA	
Prerequisites	Intro to Psychology	
Letters of Recommendation	Two	
Essay	Why do you want to get a MAP degree from Chatham University? Please provide a specific rationale for both the degree and the University.	
Start Dates	Fall	Spring
Application Deadlines	July 1	November 1

SPECIAL EDUCATION (MEd)

REQUIRED? No **GRE**
 Yes **Resumé**
 Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.0 GPA	
Prerequisites	Students must already be certified in another area (Pre-K through 4, middle grades, or a secondary area such as English, science, history, etc.)	
Letters of Recommendation	Two	
Essay	In approximately 500 words, please describe an experience that led to your interest in special education. How your personal or professional background relates to your interests and goals. How the Chatham MEd degree can help you achieve the goals that you have set for yourself.	
Start Dates	Fall	Summer
Application Deadlines	July 1	April 1

SUSTAINABILITY (MSUS)

REQUIRED? No **GRE**
 Yes **Resumé**
 Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	Suggested minimum of 3.3 GPA	
Letters of Recommendation	Two; at least one should be from an academic source	
Essay	One to three page essay that explains the origins of your interest in sustainability and professional goals.	
Writing Sample	Optional writing sample encouraged	
Start Dates	Fall	Spring
Application Deadlines	Priority: February 1 Regular: July 1	November 1

SUSTAINABILITY & BUSINESS ADMINISTRATION (MSUS + MBA)

REQUIRED? No **GRE**
 Yes **Resumé**
 Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	Suggested minimum of 3.0 GPA	
Prerequisites	One course in Financial Accounting and one course in Statistics, plus basic course in Microsoft Excel (for the MBA)	
Letters of Recommendation	Two: at least one should be from an academic source	
Essay	One to three page essay that explains the origins of your interest in sustainability and your professional goals.	
Writing Sample	Optional writing sample encouraged	
Start Dates	Fall	Spring
Application Deadlines	Priority: February 1 Regular: July 1	November 1

TEACHING (MAT)

REQUIRED? No **GRE**
 Yes **Resumé**
 Yes **Official Transcripts from all colleges and universities attended and/or where college credit has been earned**

GPA Requirement	3.0 GPA	
Prerequisites	Applicants' transcripts will be reviewed to determine whether students have completed the academic requirements specified by the Pennsylvania Department of Education in the standards for the desired certification area. All students seeking Pennsylvania state certification must have the following: <ul style="list-style-type: none"> • six credits in English, including three credits in composition or writing and three credits in literature (American or British Literature), and • six credits in college-level mathematics prior to entering the program. 	
Letters of Recommendation	Two	
Essay	In approximately 500 words, please discuss your motivation for pursuing graduate education. How your personal or professional background relates to your interests and goals. What you believe is one of the most serious problems facing American education today and how might you, as a teacher, begin to make a difference for your students. How will the Chatham MAT degree can help you achieve the goals that you have set for yourself.	
Start Dates	Fall	Summer
Application Deadlines	July 1	April 1