

GET FOOD How-to make an ONLINE order

Online

1. Go to my.chatham and select Cougar Dollars in tools. Or go to this website: <https://get.cbord.com/chatham/full/login.php>.
2. The following log-in screen opens.
 - Username = chatham username
 - Password = chatham password

GET
Welcome
Manage your money, order food & more!

chatham UNIVERSITY

Thank you for visiting the GET website. We recently changed our credit card payment gateway and as such any stored credit cards are no longer available. Please re-enter your credit card information for use on our new system. We apologize for any inconvenience this may cause.

Chatham Username:
Chatham Username:

Password:
Password:

Login

Parents, Guardians or Other Relatives:
[Click Here to Deposit into a Student's Account](#)

[Help](#) | [Terms of Use](#) | [Privacy Policy](#)

3. Once logged in you'll see a similar screen to this: (You can also view your account balances here): Select ORDER.

GET Account Order Settings Logout

Cafe Rachel, Room Cafe Rachel

chatham UNIVERSITY
Overview

Overview
[Print Overview](#)

ACCOUNT NAME	BALANCE
Fac/Staff Meals	9
Cougar Dollars	\$48.00

+ Add Funds

My Recent Transactions
[View All Transaction History](#) > [Print Recent Transactions](#)

ACCOUNT NAME	DATE & TIME	ACTIVITY DETAILS	AMOUNT (\$ / MEALS)
Cougar Dollars	September 23, 2020 12:29PM	Hello Bistro Express Declining Balance	- \$7.00
Fac/Staff Meals	September 23, 2020 12:26PM	Hello Bistro Express Meal Swipe	- 1
Cougar Dollars	September 19, 2020 1:31PM	Courtney Blood Console	+ \$50.00
Fac/Staff Meals	September 19, 2020 1:31PM	Courtney Blood Console	+ 10

Quick Links:

- Add Funds
- Add Credit Card
- I Lost My Card
- Edit Contact Information

Ask For Funds:

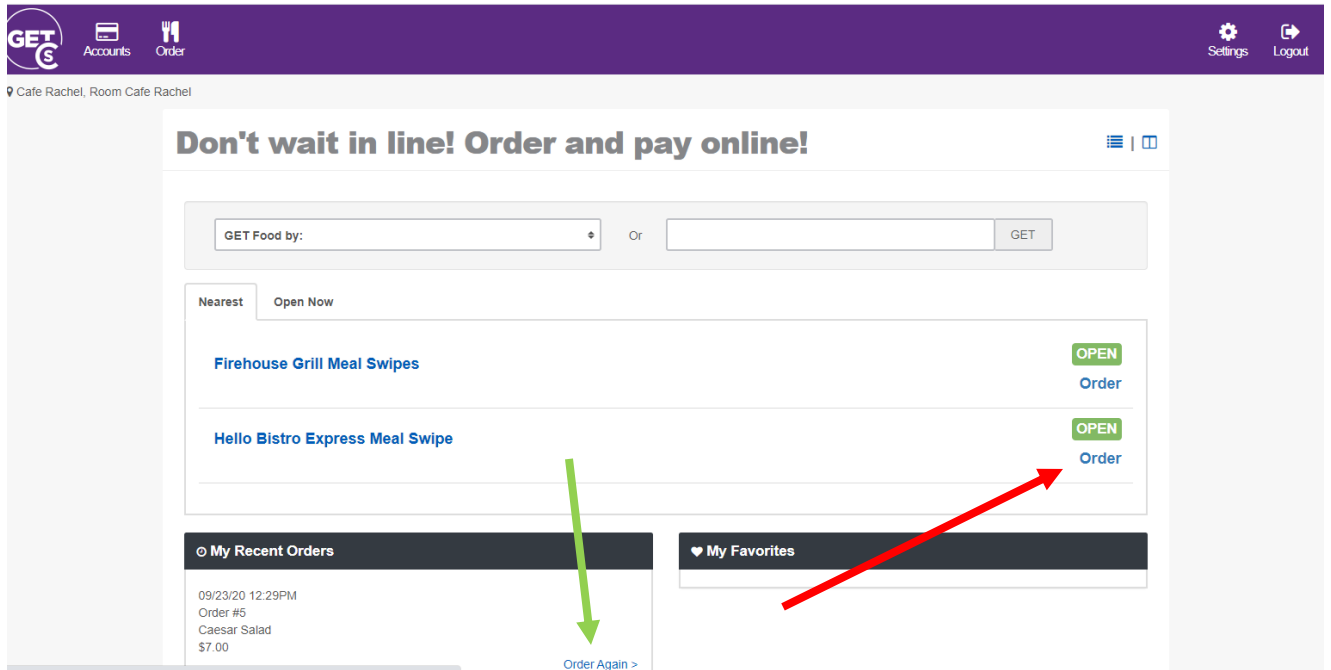
Need funds fast? Send an email to someone close to you and ask them for funds!

All fields are required.

Recipient Email:
Recipient Email:

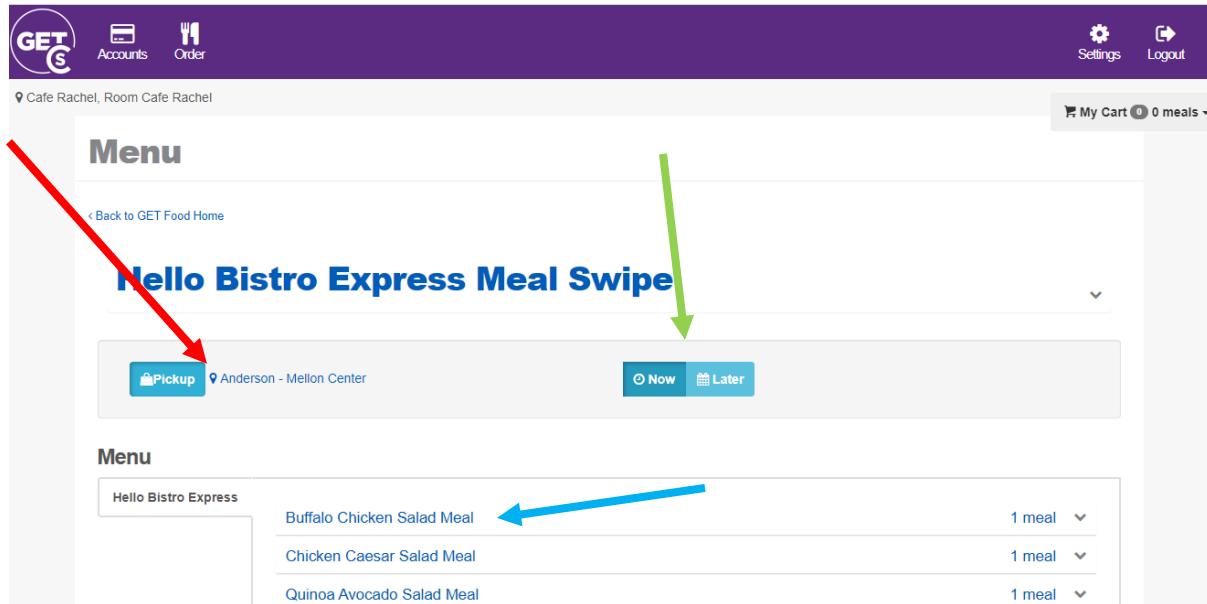
Recipient Name:
Recipient Name:

4. There will be 4 options when the next window opens (Currently just showing the meal plan swipe option):
 - Firehouse Grill – Meal Swipe (for Meal Plan Swipes or Faculty/Staff Meal Plan)
 - Firehouse Grill – Declining Balance (for FLEX or Cougar Dollar Purchases)
 - Hello Bistro – Meal Swipe (for Meal Plan Swipes or Faculty/Staff Meal Plan)
 - Hello Bistro – Declining Balance (for FLEX or Cougar Dollar Purchases)
5. On bottom left, they will have your previous orders that you can just select and repeat.

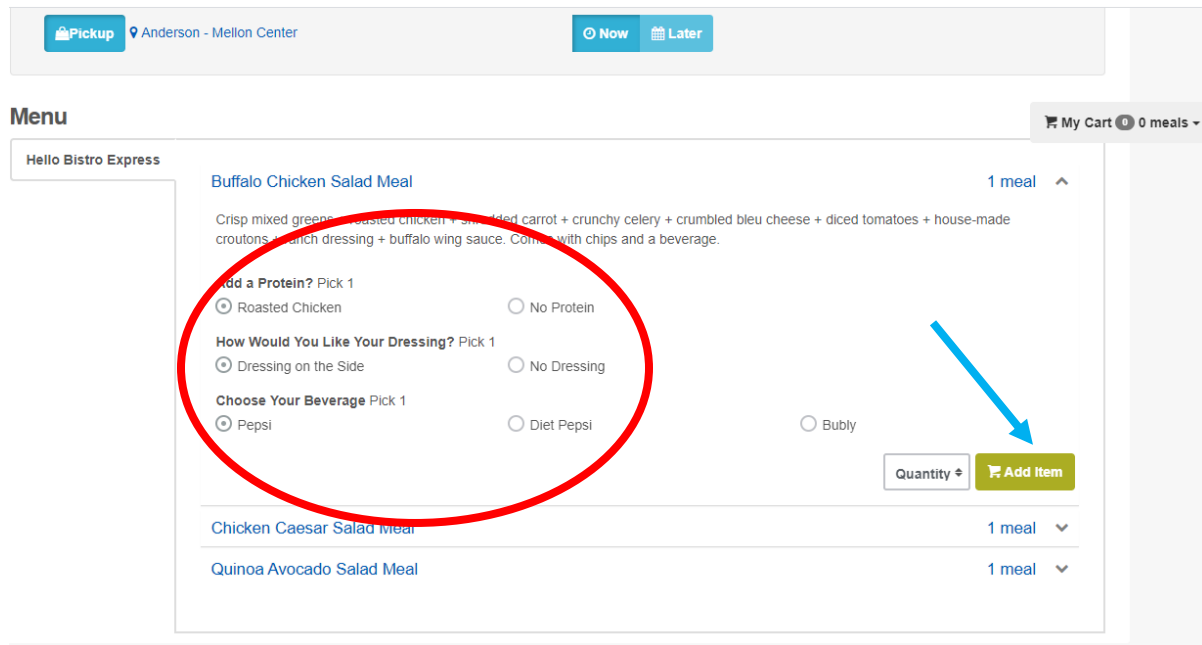


6. Meal Swipes: Select a menu by hitting **order** or **order again** (from your previous orders)

7. In the next window – select your **pick up location (Anderson or Café Rachel)**, if you want it **now**, or **schedule for later**, and **your menu item**.



8. Select your **options**. Then select **Add Item**.



9. Go to your cart and select **check out**.

Menu

< Back to GET Food Home

Hello Bistro Express Meal Swipe

Pickup Anderson - Mellon Center

Now Later

My Cart 1 meal

My Order

1 x Buffalo Chicken Salad Meal 1 meal

TOTAL: 1 MEAL

CHECK OUT

Menu

Hello Bistro Express

Buffalo Chicken Salad Meal	1 meal
Chicken Caesar Salad Meal	1 meal
Quinoa Avocado Salad Meal	1 meal

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10. Confirm your order. Select **Pay Now**.

Check Out

< Edit Order

ITEM	QUANTITY	PRICE
Buffalo Chicken Salad Meal Roasted Chicken, Dressing on the Side, Pepsi	1	1 meal

Subtotal: \$1.00

Tax: 0 meals

Total: 1 meal

Additional Instructions?

Payment Type:

Cashless

Cashless

Fac/Staff Meals (Business Meetings)

Pay Now

Order Details

My Information:

Name: Courtney Blood

E-Mail: Cblood@Chatham.edu

Phone: 412-365-1659

Pickup From:

Hello Bistro Express Meal Swipe

Anderson - Mellon Center

1 Woodland Rd.

Pittsburgh, PA

412.365.1279

Your order will be ready at approximately 6:25PM on 09/23/20

11. Your order has been received (It takes a little bit to get to us sometimes!) Check the right side for your order details – including pick-up time.

GET Accounts Order Settings Logout

Cafe Rachel, Room Cafe Rachel

Order Received!

Order Number: 6

☑ E-Mail Confirmation Sent! Check your inbox

[Back to GET Food Home](#)

ITEM	QUANTITY	PRICE
Buffalo Chicken Salad Meal Roasted Chicken, Dressing on the Side, Pepsi	1	1 meal

Subtotal: \$1.00
Tax: \$0.00
Tip: \$0.00
Total: 1 meal

Pickup From:
Hello Bistro Express Meal Swipe
Anderson - Mellon Center
1 Woodland Rd.
Pittsburgh, PA
412.365.1279

Your order will be ready at approximately 6:25PM on 09/23/20

For a better mobile experience, use the GET app!

Download on the App Store GET IT ON Google Play

<https://play.google.com/store/apps/details?id=com.cbord.get&hl=en&pcampaignid...>

12. You will also receive an email confirmation from Parkhurst Dining at Chatham University GET Food with the time that you are to pick up your order.